

# Minutes

## The HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

### Regular Meeting – 25 January 2023 – 5:30 P.M.

#### 1. Call to Order.

Meeting called to order at 5:42 PM.

#### 2. Roll call of members.

One absence: Dorothy Childress

#### 3. Public Comments (Limit 2 minutes per speaker).

No public comments.

#### 4. Consent Agenda

- a. Approval of the Minutes of the HEDC Regular Meeting December 14, 2022
- b. Approval of payment of the HEDC Monthly VISA account at Prosperity Bank
- c. Approval of other invoices

Motion to approve the Consent Agenda made by Chris Armacost, seconded by Randy Strickland.  
Motion carried 4-0.

#### 5. HEDC Financial Report. (Tyler Robert)

The board accepted the financial report as presented by the director.

#### 6. Executive Director's Report. (Tyler Robert)

- a. Project Report
- b. Director's Activities
- c. Real Property Update
- d. Downtown & Events Status Report

The director indicated that industrial projects were still in a state of limbo for various reasons. Downtown projects had progressed with demolition planned to be complete by the next board meeting for two properties. The lone star gumbeaux festival planning was continuing with a change in venue recommended by the event organizer. The board agreed with their assessment and gave their consent to move forward with the changeover.

#### 7. Discussion and appropriate action to approve architectural and engineering services for EDC property located at 8030 Hwy 6, 8125 Hwy 6, & 8002 N MLK Ave (Tyler Robert).

A motion to approve the contract for architectural services with EAS Architects was made by Chris Armacost, seconded by Ted Robinson. Motion carried 4-0.

**8. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code § 551.071 – Consultation with Attorney, § 551.072 – Deliberation about Real Property, §551.074 – Personnel Matters.**

The board convened into executive session at 6:33 PM.

**9. Reconvene into open session and consider action discussed in executive session.**

The board reconvened from executive session at 7:12 PM.

The board approved an incentive plan for the executive director. The board requested the director meet with the city manager to best implement and fund the plan.

**10. President's Comments**

**a. Brief the board on status of HEDC Activities.**

The president commented that Kathy Merullo had approached about filling any future empty board positions on the EDC. The board may also need to look into new meeting dates that coincide with new board members' schedules in the future.

**11. Mayor's Comments**

The mayor noted that a press release regarding the Dollar General in town being upgraded to a DG Market would be released within the week.

**12. Board Members' Comments**

None.

**13. ADJOURN**

Meeting adjourned at 7:22 PM.

**Minutes Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2023.**

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**Jack Click**  
**President**